

**DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION
REGION II - TUGUEGARAO**

INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2025 (Non-CSE)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/P osting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000	Procurement of Common Office Supplies and Equipment - 1st Quarter	GAS-FAD	NO	Shopping	1st Quarter 2025	1st Quarter 2025	1st Quarter 2025	1st Quarter 2025	GoP	25,203.00	25,203.00	0.00	Procurement of Various Office Supplies and Equipment not available at PS DBM
310100100004000	Procurement of Common Office Supplies and Equipment - 1st Quarter	LRD-EXAM	NO	Shopping	1st Quarter 2025	1st Quarter 2025	1st Quarter 2025	1st Quarter 2025	GoP	23,506.00	23,506.00	0.00	Procurement of Various Office Supplies and Equipment not available at PS DBM
310200100006000	Procurement of Common Office Supplies and Equipment - 1st Quarter	REGU-LEGAL	NO	Shopping	1st Quarter 2025	1st Quarter 2025	1st Quarter 2025	1st Quarter 2025	GoP	1,600.00	1,600.00	0.00	Procurement of Various Office Supplies and Equipment not available at PS DBM
310200100007000	Procurement of Common Office Supplies and Equipment - 1st Quarter	REGU-INSP	NO	Shopping	1st Quarter 2025	1st Quarter 2025	1st Quarter 2025	1st Quarter 2025	GoP	4,000.00	4,000.00	0.00	Procurement of Various Office Supplies and Equipment not available at PS DBM
310200100008000	Procurement of Common Office Supplies and Equipment - 1st Quarter	REGU-RENEWAL	NO	Shopping	1st Quarter 2025	1st Quarter 2025	1st Quarter 2025	1st Quarter 2025	GoP	22,306.00	22,306.00	0.00	Procurement of Various Office Supplies and Equipment not available at PS DBM
100000100001000	Procurement of Common Office Supplies and Equipment - 2nd Quarter	GAS-FAD	NO	Shopping	2nd Quarter 2025	2nd Quarter 2025	2nd Quarter 2025	2nd Quarter 2025	GoP	20,312.00	20,312.00	0.00	Procurement of Various Office Supplies and Equipment not available at PS DBM
310100100004000	Procurement of Common Office Supplies and Equipment - 2nd Quarter	LRD-EXAM	NO	Shopping	2nd Quarter 2025	2nd Quarter 2025	2nd Quarter 2025	2nd Quarter 2025	GoP	20,606.00	20,606.00	0.00	Procurement of Various Office Supplies and Equipment not available at PS DBM
310200100006000	Procurement of Common Office Supplies and Equipment - 2nd Quarter	REGU-LEGAL	NO	Shopping	2nd Quarter 2025	2nd Quarter 2025	2nd Quarter 2025	2nd Quarter 2025	GoP	2,000.00	2,000.00	0.00	Procurement of Various Office Supplies and Equipment not available at PS DBM
310200100007000	Procurement of Common Office Supplies and Equipment - 2nd Quarter	REGU-INSP	NO	Shopping	2nd Quarter 2025	2nd Quarter 2025	2nd Quarter 2025	2nd Quarter 2025	GoP	4,000.00	4,000.00	0.00	Procurement of Various Office Supplies and Equipment not available at PS DBM
310200100008000	Procurement of Common Office Supplies and Equipment - 2nd Quarter	REGU-RENEWAL	NO	Shopping	2nd Quarter 2025	2nd Quarter 2025	2nd Quarter 2025	2nd Quarter 2025	GoP	800.00	800.00	0.00	Procurement of Various Office Supplies and Equipment not available at PS DBM
100000100001000	Procurement of Common Office Supplies and Equipment - 3rd Quarter	GAS-FAD	NO	Shopping	3rd Quarter 2025	3rd Quarter 2025	3rd Quarter 2025	3rd Quarter 2025	GoP	25,193.00	25,193.00	0.00	Procurement of Various Office Supplies and Equipment not available at PS DBM
310100100004000	Procurement of Common Office Supplies and Equipment - 3rd Quarter	LRD-EXAM	NO	Shopping	3rd Quarter 2025	3rd Quarter 2025	3rd Quarter 2025	3rd Quarter 2025	GoP	31,423.00	31,423.00	0.00	Procurement of Various Office Supplies and Equipment not available at PS DBM
310200100006000	Procurement of Common Office Supplies and Equipment - 3rd Quarter	REGU-LEGAL	NO	Shopping	3rd Quarter 2025	3rd Quarter 2025	3rd Quarter 2025	3rd Quarter 2025	GoP	2,000.00	2,000.00	0.00	Procurement of Various Office Supplies and Equipment not available at PS DBM
310200100007000	Procurement of Common Office Supplies and Equipment - 3rd Quarter	REGU-INSP	NO	Shopping	3rd Quarter 2025	3rd Quarter 2025	3rd Quarter 2025	3rd Quarter 2025	GoP	4,000.00	4,000.00	0.00	Procurement of Various Office Supplies and Equipment not available at PS DBM
310200100008000	Procurement of Common Office Supplies and Equipment - 3rd Quarter	REGU-RENEWAL	NO	Shopping	3rd Quarter 2025	3rd Quarter 2025	3rd Quarter 2025	3rd Quarter 2025	GoP	20,656.00	20,656.00	0.00	Procurement of Various Office Supplies and Equipment not available at PS DBM
100000100001000	Procurement of Common Office Supplies and Equipment - 4th Quarter	GAS-FAD	NO	Shopping	4th Quarter 2025	4th Quarter 2025	4th Quarter 2025	4th Quarter 2025	GoP	19,942.60	19,942.60	0.00	Procurement of Various Office Supplies and Equipment not available at PS DBM
310100100004000	Procurement of Common Office Supplies and Equipment - 4th Quarter	LRD-EXAM	NO	Shopping	4th Quarter 2025	4th Quarter 2025	4th Quarter 2025	4th Quarter 2025	GoP	19,064.00	19,064.00	0.00	Procurement of Various Office Supplies and Equipment not available at PS DBM
310200100006000	Procurement of Common Office Supplies and Equipment - 4th Quarter	REGU-LEGAL	NO	Shopping	4th Quarter 2025	4th Quarter 2025	4th Quarter 2025	4th Quarter 2025	GoP	2,000.00	2,000.00	0.00	Procurement of Various Office Supplies and Equipment not available at PS DBM
310200100007000	Procurement of Common Office Supplies and Equipment - 4th Quarter	REGU-INSP	NO	Shopping	4th Quarter 2025	4th Quarter 2025	4th Quarter 2025	4th Quarter 2025	GoP	4,000.00	4,000.00	0.00	Procurement of Various Office Supplies and Equipment not available at PS DBM

310200100008000	Procurement of Common Office Supplies and Equipment - 4th Quarter	REGU-RENEWAL	NO	Shopping	4th Quarter 2025	4th Quarter 2025	4th Quarter 2025	4th Quarter 2025	GoP	1,050.00	1,050.00	0.00	Procurement of Various Office Supplies and Equipment not available at PS DBM
310100100004000	Consumables - 1st Quarter	LRD-EXAM	NO	Shopping	1st Quarter 2025	1st Quarter 2025	1st Quarter 2025	1st Quarter 2025	GoP	118,083.00	118,083.00	0.00	Procurement of Consumables such as printer/photocopier/duplicating machine toners, cartridges, and inks not available at PS DBM
310100100004000	Consumables - 2nd Quarter	LRD-EXAM	NO	Shopping	2nd Quarter 2025	2nd Quarter 2025	2nd Quarter 2025	2nd Quarter 2025	GoP	111,258.00	111,258.00	0.00	Procurement of Consumables such as printer/photocopier/duplicating machine toners, cartridges, and inks not available at PS DBM
310100100004000	Consumables - 3rd Quarter	LRD-EXAM	NO	Shopping	3rd Quarter 2025	3rd Quarter 2025	3rd Quarter 2025	3rd Quarter 2025	GoP	118,083.00	118,083.00	0.00	Procurement of Consumables such as printer/photocopier/duplicating machine toners, cartridges, and inks not available at PS DBM
310100100004000	Consumables - 4th Quarter	LRD-EXAM	NO	Shopping	4th Quarter 2025	4th Quarter 2025	4th Quarter 2025	4th Quarter 2025	GoP	111,258.00	111,258.00	0.00	Procurement of Consumables such as printer/photocopier/duplicating machine toners, cartridges, and inks not available at PS DBM
100000100001000	Semi-Expendable Office Equipment - 1st Quarter	GAS-FAD	NO	Shopping	1st Quarter 2025	1st Quarter 2025	1st Quarter 2025	1st Quarter 2025	GoP	100,000.00	100,000.00	0.00	Procurement of Semi-Expendable Office Equipment not available at PS DBM
100000100001000	Semi-Expendable Office Equipment - 3rd Quarter	GAS-FAD	NO	Shopping	3rd Quarter 2025	3rd Quarter 2025	3rd Quarter 2025	3rd Quarter 2025	GoP	23,000.00	23,000.00	0.00	Procurement of Semi-Expendable Office Equipment not available at PS DBM
100000100001000 310200100008000	Semi-Expendable ICT Equipment - 2nd Quarter	GAS-FAD REGU-RENEWAL	NO	Shopping	2nd Quarter 2025	2nd Quarter 2025	2nd Quarter 2025	2nd Quarter 2025	GoP	7,120.00	7,120.00	0.00	Procurement of Semi-Expendable ICT Equipment not available at PS DBM
100000100001000 310100100004000 310200100008000	Semi-Expendable ICT Equipment - 3rd Quarter	GAS-FAD LRD-EXAM REGU-RENEWAL	NO	Shopping	3rd Quarter 2025	3rd Quarter 2025	3rd Quarter 2025	3rd Quarter 2025	GoP	633,220.00	633,220.00	0.00	Procurement of Semi-Expendable ICT Equipment not available at PS DBM
100000100001000	Semi-Expendable ICT Equipment - 4th Quarter	GAS-FAD	NO	Shopping	4th Quarter 2025	4th Quarter 2025	4th Quarter 2025	4th Quarter 2025	GoP	2,800.00	2,800.00	0.00	Procurement of Semi-Expendable ICT Equipment not available at PS DBM
100000100001000 310100100004000 310200100008000	Semi-Expendable Furniture and Fixtures - 1st Quarter	GAS-FAD LRD-EXAM REGU-RENEWAL	NO	Shopping	1st Quarter 2025	1st Quarter 2025	1st Quarter 2025	1st Quarter 2025	GoP	133,500.00	133,500.00	0.00	Procurement of Semi-Expendable Furniture and Fixtures not available at PS DBM
100000100001000 310100100004000 310200100008000	Semi-Expendable Furniture and Fixtures - 3rd Quarter	GAS-FAD LRD-EXAM REGU-RENEWAL	NO	Shopping	3rd Quarter 2025	3rd Quarter 2025	3rd Quarter 2025	3rd Quarter 2025	GoP	219,000.00	219,000.00	0.00	Procurement of Semi-Expendable Furniture and Fixtures not available at PS DBM
310100100004000	Semi-Expendable Furniture and Fixtures - 4th Quarter	LRD-EXAM	NO	Shopping	4th Quarter 2025	4th Quarter 2025	4th Quarter 2025	4th Quarter 2025	GoP	36,000.00	36,000.00	0.00	Procurement of Semi-Expendable Furniture and Fixtures not available at PS DBM
100000100001000	Fuel/Gasoline and Oil Lubricants	GAS-FAD	NO	NP-53.9 - Small Value Procurement	within 2025	within 2025	within 2025	within 2025	GoP	200,000.00	200,000.00	0.00	Fuel/Gasoline and Oil Lubricants consumption of four (4) service vehicles of PRC RO2
100000100001000 310200100006000 310200100008000	Postage and Courier Services	GAS-FAD REGU-LEGAL REGU-RENEWAL	NO	NP-53.9 - Small Value Procurement	within 2025	within 2025	within 2025	within 2025	GoP	72,000.00	72,000.00	0.00	Postage and Deliveries/Courier Expenses of PRC RO2 and Off-Site Delivery Center, Robinsons Place, Santiago City, Isabela
100000100001000	Janitorial Services	GAS-FAD	YES	Competitive Bidding	4th Quarter 2025	4th Quarter 2025	January 2025	January 2025	GoP	500,000.00	500,000.00	0.00	Provision of Janitorial Services for PRC RO2 and Off-Site Delivery Center, Robinsons Place, Santiago City, Isabela
310100100004000	Supply and delivery of drinking water	LRD-EXAM	NO	Shopping	2nd Quarter 2025	2nd Quarter 2025	2nd Quarter 2025	2nd Quarter 2025	GoP	30,000.00	30,000.00	0.00	Supply and delivery of drinking water for PRC RO2
100000100001000	Repair and Maintenance - Buildings	GAS-FAD	NO	NP-53.9 - Small Value Procurement	within 2025 / as the need arises	within 2025 / as the need arises	within 2025 / as the need arises	within 2025 / as the need arises	GoP	60,000.00	60,000.00	0.00	Repair and Maintenance of Buildings
100000100001000	Repair and Maintenance - Office Equipment (CO)	GAS-FAD	NO	NP-53.9 - Small Value Procurement	within 2025 / as the need arises	within 2025 / as the need arises	within 2025 / as the need arises	within 2025 / as the need arises	GoP	60,000.00	60,000.00	0.00	Repair and Maintenance Office Equipment
100000100001000	Repair and Maintenance - Information and Communication Technology Equipment (CO)	GAS-FAD	NO	NP-53.9 - Small Value Procurement	within 2025 / as the need arises	within 2025 / as the need arises	within 2025 / as the need arises	within 2025 / as the need arises	GoP	24,000.00	24,000.00	0.00	Repair and Maintenance of ICT Equipment
100000100001000	Repair and Maintenance - Motor Vehicles (CO)	GAS-FAD	NO	NP-53.9 - Small Value Procurement	within 2025 / as the need arises	within 2025 / as the need arises	within 2025 / as the need arises	within 2025 / as the need arises	GoP	60,000.00	60,000.00	0.00	Repair and Maintenance of Motor Vehicles
100000100001000	Repair and Maintenance - Office Equipment (SE)	GAS-FAD	NO	NP-53.9 - Small Value Procurement	within 2025 / as the need arises	within 2025 / as the need arises	within 2025 / as the need arises	within 2025 / as the need arises	GoP	24,000.00	24,000.00	0.00	Repair and Maintenance of Semi-Expendable Office Equipment
100000100001000	Repair and Maintenance - Information and Communication Technology Equipment (SE)	GAS-FAD	NO	NP-53.9 - Small Value Procurement	within 2025 / as the need arises	within 2025 / as the need arises	within 2025 / as the need arises	within 2025 / as the need arises	GoP	12,000.00	12,000.00	0.00	Repair and Maintenance of Semi-Expendable ICT Equipment

100000100001000 310200100006000 310200100007000 310200100008000	Postage and Courier Services	GAS-FAD REGU-LEGAL REGU-INSP REGU-RENEWAL	NO	Shopping	within 2025	within 2025	within 2025	within 2025	GoP	144,000.00	144,000.00	0.00	Representation Expenses for the various activities and programs of PRC RO2
100000100001000	Procurement of ICT Equipment Outlay (127 units of Laptops) for the conduct of CBLE in 2025	GAS-FAD	YES	Competitive Bidding	4th Quarter 2025	4th Quarter 2025	January 2025	January 2025	GoP	6,874,998.95	0.00	6,874,998.95	Supply and delivery of 127 units of laptops for the conduct of CBLE in 2025.
100000100001000	Procurement of service provider for the structured-cabling in the newly constructed CBLE Building for the conduct of CBLE in 2025	GAS-FAD	YES	Competitive Bidding	4th Quarter 2025	4th Quarter 2025	January 2025	January 2025	GoP	1,300,000.00	0.00	1,300,000.00	Supply, delivery and installation of structured-cabling for the newly constructed CBLE Building for the conduct of CBLE in 2025.
11,227,982.55													

Prepared by:


Certified Funds Available / Certified Appropriate Funds Available:


Recommending Approval:

Approved by:


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